# Request for Coursework at Other U.S. Law Schools

**(Transient Student Status)**

## **Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last first middle

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

street city state / zip

**NSU ID:** **N**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Program status:**  Day  Evening

 1L  2L  3L  4L

**Name of host law school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**The host school uses:**  Semester hours  Quarter hours

**Number of credits you plan to take: \_\_\_\_\_\_\_\_\_\_\_**

**Term to attend:** Fall Winter/Spring Summer

**Dates of attendance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**To receive College of Law credit for a non-law course, the student must obtain written approval from the Associate Dean for Academic Affairs before taking the course.**

**Course(s) you plan to take (attach course description for each). Please list in alphabetical order all courses of interest, as well as the number of credits for each course.**

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**\*\*\*IF YOU ATTEND ANOTHER SCHOOL IN YOUR LAST SEMESTER, THERE MAY BE A DELAY IN CONFERRING YOUR DEGREE. YOUR DEGREE CANNOT BE CONFERRED UNTIL YOUR OFFICIAL TRANSCRIPT HAS BEEN RECEIVED AND ALL OF YOUR TRANSFER CREDITS HAVE BEEN APPLIED TO YOUR ACADEMIC RECORD. THIS MAY DELAY YOUR TAKING THE BAR EXAM. NSU WILL NOT BE HELD RESPONSIBLE IF SUCH A DELAY OCCURS.**

**Address to send letter of good standing:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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## \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **Emergency contact information:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Name FirsT Name relationship

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Address Email phone

**\*\*\*\*These items must also be submitted with your application or it cannot be processed:**

1. Grading system used by the host school, including information on the required GPA for graduation.
2. Complete course description for desired courses, including the number of credit hours for each course. NSU may request additional information on specific courses.
3. A copy of the host school’s academic calendar for the semester for which a student wishes to take classes. It must clearly show the exact days classes are regularly scheduled, as well as all the holidays and any other days when classes are not scheduled.

Please initial next to each line to indicate you have read and understand the terms and conditions.

\_\_\_\_\_ A GPA of 2.25 or higher is required to participate in any transient program. Your GPA will be checked at the time of application and again at the end of the term prior to the transient semester.

\_\_\_\_\_ NSU will not be held responsible for the loss of any monies or deposits paid, in the event that your GPA disqualifies you from attending the transient session.

\_\_\_\_\_ GPA of 3.1 or higher is required in order to take required courses at another law school.

\_\_\_\_\_ Special permission is required before a transient student can take a course that is required for graduation, or that will be used to meet course prerequisites for advanced work.

\_\_\_\_\_ If you will be visiting at another school, you cannot also take courses at Shepard Broad College of Law in the same semester (with the exception of the Multistate Bar Exam Lab and the Florida Bar Exam Lab if offered in the online format).

\_\_\_\_\_ Student certifies that the school he/she wishes to attend as a transient student is an ABA-accredited law school.

\_\_\_\_\_ A maximum of 18 credits for day students and 12 credits for evening students can be transferred to NSU per fall or winter semester and summer term. All coursework must be approved in advance.

\_\_\_\_\_ To receive credit for work done as a transient student at another law school, a Law student must earn the greaterof a “C” or the minimum grade that school requires as its graduation average.

\_\_\_\_\_ A student cannot earn credit at both NSU and the other program for the same course or for courses the Associate Dean considers substantially similar.

\_\_\_\_\_ As soon as they are available, student must email copy of the host school’s grades

\_\_\_\_\_ Official transcript from the host law school must also be sent to: Nova Southeastern University, Shepard Broad College of Law, Office of Student Affairs, 3305 College Avenue, Ft. Lauderdale, FL 33314-7721. After transcript has been ordered, please contact 954-262-6131 to advise that transcript has been requested.

**\*\*\*NOTE: IF YOU DO NOT RECEIVE THE REQUIRED GRADE AT THE HOST SCHOOL, THIS MAY DELAY YOUR GRADUATION.**

**Applicant’s Signature Date (mm/dd/yyyy)**

**\*\*\*\*For Office Use Only\*\*\*\***

Student’s Cumulative GPA \_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approval given by Associate Dean-Academic Affairs: \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No

Additional Information Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Signature of Associate Dean-Academic Affairs Date**